

## 新北市美術館個人資料蒐集、處理及利用同意書

### Form of Consent for Personal Data Collection, Processing and Use

新北市美術館（以下稱本館）為辦理 2026 年第一梯次實習生招募 業務，蒐集申請人個人資料，依照個人資料保護法告知下列事項：

In order to conduct the 2026 Internship Recruitment, New Taipei City Art Museum (hereinafter referred to as "the Museum") will collect, process, and use applicants' personal data. In accordance with the Personal Data Protection Act, the Museum hereby provides the following notice:

#### 一、蒐集之目的：

##### Purpose of Collection

- (一) 辦理 2026 年第一梯次實習生招募 業務之資料。

Processing information related to the 2026 Internship Recruitment.

- (二) 實習期間照片之拍攝及利用。

Photographing and use of images taken during the internship period.

#### 二、個人資料之類別：姓名、性別、出生年月日、國民身份證、學校系所、聯絡方式（地址、電話、電子郵件）、實習期間工作紀錄之照片。

Categories of Personal Data : Name, gender, date of birth, National Identification Number, school and department, contact information (address, phone number, email), and photographs documenting work during the internship period.

#### 三、個人資料利用之期間、範圍、對象及方式：

##### Time Period, Scope, Recipients, and Methods of Using Personal Data

- (一) 期間：個人資料蒐集之特定目的存續期間。

Time Period : The retention period for the collection of personal data for specific purposes.

1. 於上列利用期間屆滿後，申請但未錄取者個人資料予以銷毀。

For applicants not accepted, personal data will be destroyed after the above period.

2. 於上列利用期間屆滿後，錄取者本館僅保留其姓名、電子郵件、學校、系所及聯絡電話，其餘資料予以銷毀。

For accepted interns, the Museum will retain only their name, email address, school, department, and contact phone number; all other data will be destroyed after the above period.

- (二) 範圍：新北市美術館。

Scope : Within the New Taipei City Art Museum.

- (三) 對象：申請人個人資料於上列利用期間內由本館實習業務承辦人及實習部門輔導員保管。

Recipients: The Museum's internship program staff and departmental supervisors in charge of internship guidance, within the above period.

- (四) 方式：以自動化機器或其他非自動化之利用方式，及使用於本館各項服務及統計研究分析。

Methods: Data may be processed by automated and non-automated means, and used for the Museum's services as well as statistical and research analysis.

四、申請人依個人資料保護法第三條規定得行使之權利及方式：

Rights of the Applicant under Article 3 of the Personal Data Protection Act

(一) 查詢或請求閱覽。

To inquire about or request access to your personal data.

(二) 請求製給複製本。

To request copies of your personal data.

(三) 請求補充或更正。

To request supplements or corrections.

(四) 請求停止蒐集、處理或利用。

To request the cessation of collection, processing, or use.

(五) 請求刪除。

To request deletion.

五、如拒絕提供實習生招募業務所需之必要資料，本館將無法判斷您的個人資料正確性及接受實習申請相關事宜。

If you refuse to provide the personal data required for the internship recruitment process, the Museum will be unable to verify the accuracy of your information and therefore unable to process your internship application.

申請人於申請前已清楚瞭解本館蒐集、處理及利用您個人資料之目的及用途，並於送交申請資料時自願同意本館在上述目的內蒐集、處理、利用您所提供之相關個人資料。

By submitting this application, the applicant fully understands the purposes and scope of the Museum' s collection, processing, and use of personal data, and voluntarily consents to such collection, processing, and use within the purposes stated above.

本人簽名：\_\_\_\_\_年\_\_\_\_月\_\_\_\_日

Applicant' s Signature

(YYYY/MM/DD)